



Are you interested in participating in the Borough of Conshohocken Funfest in 2025? Established in 1993 in Sutcliffe Park, Funfest has grown into a six-block street festival that fills Fayette Street with music, vendors, food trucks, and children's activities and attracts thousands of visitors every year!

If you want to be a part of the 2025 Borough of Conshohocken Funfest, please complete the following pages of the application. Printed applications may be mailed or delivered to:

Borough Hall
Attn: Funfest
400 Fayette Street
Suite 200
Conshohocken, PA 19428

Applications may also be returned via email to funfest@conshohockenpa.gov or faxed to 610-828-0920.

FUNFEST APPLICATION TIMELINE

- Application Period Opens: January 13, 2025
- Application Period Closes: May 30, 2025
- Notification Date: June 9, 2025
- Payment Period for Accepted Vendors Opens: June 9, 2025
- Payment Period for Accepted Vendors Closes: June 27, 2025
- Funfest: September 20, 2025

FUNFEST VENDOR INFORMATION

- Funfest is a rain or shine event.
- Vendor spaces are positioned in the middle of the street, side-by-side and back-to-back.
- The Borough only provides the 10'x10' space. Participants are responsible for providing their own belongings needed for setup. This includes tents, tables, chairs, and items to protect and secure belongings in case of winds or inclement weather.
- Electricity is NOT available. Generators and amplified sound are NOT permitted at vendor spaces.
- Vendors MUST stay in their designated space. They are not allowed on the sidewalk.
- Vendors are responsible for cleaning up their space. Please provide your own trashcan if needed.
- Trash will be maintained and disposed of throughout the day by the Public Services Department.
- Conshohocken Borough reserves the right to determine what category each vendor is assigned.
- Vendor tables will be stationed on Fayette Street from 2nd to 4th Avenue from the hours of 12 Noon – 6 p.m.
- Conshohocken Borough restaurants may be required to provide copies of their food & beverage license(s).
- Regular vendor participants intending to sell food at the event are permitted to sell pre-packaged/ pre-prepared food only. Participants intending to prepare and sell hot foods directly on-site must submit a Food Truck Application and contact the Borough immediately at 610-828-1092.
- Please include documentation of your tax-exempt status, if applicable.

FUNFEST VENDOR APPLICATION

VENDOR INFORMATION (please print clearly)

Vendor Name (Business, organization, group, etc.) This is how it will appear on promotional materials.

Contact Name: _____

Website: _____

Phone Number: _____

Email Address: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Have You Been a Vendor at a Previous Funfest? YES NO

All communication will be conducted through email. Please include an active email account.

DETERMINE YOUR VENDOR TYPE *Conshohocken Borough reserves the right to determine what category each vendor is assigned*

VENDOR TYPE	DEFINITION	FEE	X
Art/Craft/Handmade	Anyone selling handmade goods (all or majority of items being sold)	\$50	
Political Parties/Religious Groups	Anyone advertising, promoting goods, services or information	\$50	
Business	Anyone advertising or selling goods and services for profit	\$100	
Local Restaurant	Must be a licensed food business selling strictly food & beverages	\$100	
School Groups / Non-Profits / Charity / Conshohocken Legacy Youth Groups or Conshohocken Community Organizations	Please call the Borough of Conshohocken at 610-828-1092		

TYPE OF MEDIUM/GOODS

Bath & Body Candles Clothing Crochet Graphics & Illustration Glass Jewelry Metal
 Paint Pet Photography Pottery Pre-Packaged Food Toys Woodworking

Other (Please Describe): _____

PLEASE ANSWER THE FOLLOWING

IF YES, PLEASE DESCRIBE

Will you be giving anything away?	YES NO	
Do you intend to have a raffle?	YES NO	
Do you intend on selling pre-packaged or pre-prepared foods or beverages?*	YES NO	

**Note: Aside from Conshohocken Borough restaurants, booth participants are not permitted to prepare and sell hot food on site. Only pre-packaged/pre-prepared foods may be sold without a license. Participants intending to prepare and sell hot foods directly on site must submit a Food Truck Application and contact the Borough immediately at 610-828-1092. This type of participation is limited, and separate fees apply.*

Additional Booth Requests (location, next to, etc. Requests are not guaranteed):

FUNFEST VENDOR APPLICATION

HOLD HARMLESS/INDEMNITY AGREEMENT

The undersigned agrees to comply with rules and regulations. Noncompliance will result in your removal from the event with no refund. The undersigned further certifies that he or she is the responsible party submitting this application and that he or she is authorized to 1) execute on behalf of the group, and 2) accept legal process on behalf of the group.

To the fullest extent permitted by law, the undersigned shall indemnify and hold harmless the Borough of Conshohocken, its agents and employees from and against all claims, damages, losses and expenses including but not limited to attorney's fees, arising out of or resulting from the event, regardless of whether such claim, damage, loss or expense is caused, in whole or in part, by the indemnified hereunder, unless any such claim, damage, loss or expense is caused by the gross negligence or willful misconduct of the Borough, or anyone directly or indirectly employed by the Borough, or anyone for whose acts the Borough is liable. Such obligation shall not be construed to negate or abridge, or otherwise reduce any other right or obligation of indemnity, which would otherwise exist as to any party or person, described in this paragraph.

PERTAINING TO COVID-19

By signing this agreement, I, on behalf of myself and my employee(s) acknowledge the contagious nature of COVID-19 and voluntarily assume the risk that my employee(s) and I may be exposed to or infected by COVID-19 by participating in the Conshohocken Funfest event, and that such exposure or infection may result in personal injury, illness, permanent disability, and/or death. I understand that the risk of becoming exposed to or infected by COVID-19 at the Conshohocken Funfest event may result from the actions, omissions, or negligence of myself and others, including, but not limited to, Conshohocken Borough employees, other event participants, and the general community attending the event. I, on behalf of myself and my employee(s) voluntarily agree to assume all of the foregoing risks and accept sole responsibility for any injury to my employee(s) or myself including, but not limited to, personal injury, disability, and/or death, illness, damage, loss, claim, liability, or expense, of any kind, that I or my employee(s) may experience or incur in connection with myself and/ or my employee(s) attendance at the Conshohocken Funfest event. On my behalf, and on behalf of my employee(s) I hereby indemnify, release, covenant not to sue, discharge, and hold harmless Conshohocken Borough, its employees, agents, and representatives, of and from any claim, including all liabilities, claims, actions, damages, costs or expenses of any kind arising out of or relating to my and/ or my employee(s) attendance at the Conshohocken Funfest event. I understand and agree that this release includes any claims based on the actions, omissions, or negligence of Conshohocken Borough, its employees, agents, and representatives, whether a COVID-19 infection occurs before, during, or after participation. I further acknowledge that this indemnification and release extends to third parties that suffer illness, damage, loss, claims, liability, or expense of any kind as a result of my, and/or my employee(s) attendance at the Conshohocken Funfest event, and I agree to indemnify, defend, and hold the Borough harmless from any claims brought by such third parties. I acknowledge that the Borough may, at its discretion, choose legal counsel for purposes of defending any suit encompassed by this waiver and indemnification, and agree to fund any and all reasonable expenses incurred in defending such suit.

PHOTO RELEASE

I give permission to Borough of Conshohocken for the free use of my likeness and that of my child or ward, in connection with any broadcast, telecast, video, photograph, print media, or other publicity.

By signing below, I acknowledge that I have read and understand the above Hold Harmless and Indemnity Agreement and Photo Release.

Business/Organization Name: _____

Contact Name: _____

Signature: _____ Date: _____