

BOROUGH OF CONSHOHOCKEN BOROUGH COUNCIL  
MINUTES OF THE PUBLIC MEETING

Wednesday, October 2, 2024

PUBLIC MEETING

PRESENT: Tina Sokolowski, Council President  
Kathleen Kingsley, Council Vice-President  
Anita Barton, Senior Council Member  
Stacy Ellam, Council Member  
Ralph Frey, Council Member  
Adrian Serna, Council Member  
Yaniv Aronson, Mayor

ALSO PRESENT: Stephanie Cecco, Borough Manager  
Michael E. Peters, Borough Solicitor

**CALL TO ORDER**

The Public Meeting of the Conshohocken Borough Council duly advertised, was held at the Conshohocken Borough Hall, 400 Fayette Street, Conshohocken, PA. Ms. Sokolowski, Council President, called the meeting to order at 7:00 PM.

**COUNCIL PRESIDENT ANNOUNCEMENTS**

There were no Council President announcements.

**PRESENTATIONS**

**a.) Swearing-in of Fire Police Officer**

Mayor Aronson swore in Adrian Kurtz as a Fire Police Officer.

**b.) Proclamation Recognizing October 20-26, 2024 as Businesswomen's Week**

Mayor Aronson read a proclamation recognizing October 20-26, 2024 as Businesswomen's Week.

**Ms. Barton made a motion to approve Proclamation 07-2024 recognizing October 20-26, 2024, as Businesswomen's Week in the Borough of Conshohocken, seconded by Ms. Kingsley. The motion carried 6-0. (Chmielewski absent)**

**LAND USE MATTERS, PUBLIC HEARINGS AND ORDINANCES**

There were no land use matters, public hearings and ordinances.

**COUNCIL BUSINESS**

**a.) Conduct interviews for Board and Commission reappointments**

Ms. Sokolowski introduced Holly Holst who was present to interview for reappointment to the Vacancy Board. Ms. Holst expressed her interest in continuing to serve on the Board and briefly discussed her role.

Ms. Sokolowski introduced Marissa Buck who was present to interview for reappointment to the Friends of Conshohocken Parks. Ms. Buck discussed her time serving on the Board. She shared the current goals of the Board, which included fundraising and community outreach. She stressed the importance of aligning its goals with community members and Borough Council to meet the needs to the Borough.

Ms. Sokolowski introduced Tyler Dunphy who was present to interview for reappointment to the Zoning Hearing Board (ZHB). Mr. Dunphy discussed the process of assuring fair and equitable application and administration of the zoning ordinance. He shared how his professional background as an attorney has helped him perform the duties of a ZHB member. Mr. Dunphy discussed his interest in continuing to serve on the Board.

Ms. Sokolowski introduced Rick Barton who was present to interview for reappointment to the ZHB. Mr. Barton expressed his interest in continuing to serve on the Board and discussed his experience on the Board over the last 20 years. He identified zoning ordinance provisions that may need to be evaluated for amendment.

**MANAGER MATTERS**

**a.) Discuss bids received for the RFP for Engineering Services for the 2023 CDBG Curb Ramp Project**

Ms. Cecco stated that the activity for the 2023 Community Development Block Grant (CDBG) Program is the installation of curb ramps at eight (8) locations throughout the Borough. She shared that an RFP for engineering services was issued, and four (4) responses were received. Ms. Cecco reviewed the bid tabulation and recommended that Borough Council consider awarding the contract to Gilmore & Associates who provided the most complete proposal with the lowest responsible costs for engineering services.

**b.) Discuss a First Addendum to Conshohocken Borough Community Shuttle Service Contract**

Ms. Cecco provided a brief overview of the Conshohocken Cab, which launched in February 2024. She explained that GVF has been retained by the Borough of Conshohocken to manage the shuttle service through their partner, Transnet. She shared that Borough Administration is recommending that Borough Council approve a second year of operation for fiscal year 2025. She noted that the annual operating costs of \$260,000 are included in the proposed FY 2025 budget.

**c.) Discuss a Third Amendment to the Lease Agreement with Washington Fire Company**

Ms. Cecco shared that the Borough utilizes space at the Washington Fire Company, through a lease agreement, to store vehicles and equipment for fire and emergency services. Borough Administration and the Washington Fire Company are requesting that Council consider a two-year term extension to the lease agreement.

**d.) Consider approving Resolution 2024-21 supporting the Pennsylvania Commission for the United States Semiquincentennial (America250)**

Ms. Cecco shared that Montgomery County is encouraging all municipalities throughout the County to consider approving the America250PA resolution. She explained that America250PA, or the PA Commission for the United States Semiquincentennial, was established in 2018 to plan, encourage, develop and coordinate the commemoration of the 250th anniversary of the founding of the United States. She asked Council to consider approving a resolution to endorse the Commission's mission to celebrate America's 250<sup>th</sup> anniversary.

**Mr. Frey made a motion to approve Resolution 2024-21 supporting the Pennsylvania Commission for the United States Semiquincentennial (America250), seconded by Ms. Barton. The motion carried 6-0. (Chmielewski absent)**

**e.) Consider approving 720 Spring Mill Ave financial security escrow release no. 4 in the amount of \$70,814.90**

**Ms. Kingsley made a motion to approve 720 Spring Mill Ave financial security escrow release no. 4 in the amount of \$70,814.90, seconded by Ms. Ellam. The motion carried 6-0. (Chmielewski absent)**

**f.) Consider approving Matson Mill financial security escrow release no. 2 (final) in the amount of \$11,600.00**

**Mr. Serna made a motion to approve Matson Mill financial security escrow release no. 2 (final) in the amount of \$11,600.00, seconded by Ms. Kingsley. The motion carried 6-0. (Chmielewski absent)**

**g.) Consider approving Matson Mill maintenance bond release in the amount of \$230,233.35**

**Ms. Barton made a motion to approve Matson Mill maintenance bond release in the amount of \$230,233.35, seconded by Mr. Frey. The motion carried 6-0. (Chmielewski absent)**

**h.) Consider approving change order no. 2 for the 2024 Liquid Fuels Road Program**

**Ms. Ellam made a motion to approve change order no. 2 for the 2024 Liquid Fuels Road Program, seconded by Mr. Frey. The motion carried 6-0. (Chmielewski absent)**

**i.) Consider approving payment certificate no. 3 for the 2024 Liquid Fuels Road Program**

**Ms. Kingsley made a motion to approve payment certificate no. 3 for the 2024 Liquid Fuels Road Program to Scott Building Corporation in the amount of \$138,752.18, seconded by Mr. Frey. The motion carried 6-0. (Chmielewski absent)**

**j.) Consider approving a tuition reimbursement for Officer Montowski for the 2025 Spring Semester**

**Ms. Barton made a motion to approve a tuition reimbursement for Officer Montowski for the 2025 Spring Semester in the amount of \$1,500 plus the cost of books, seconded by Mr. Serna. The motion carried 6-0. (Chmielewski absent)**

**k.) Consider approving payment certificate no. 3 for the Sutcliffe Park Stormwater BMP project**

**Ms. Ellam made a motion to approve payment certificate no. 3 in the amount of \$368,264.59 to Meco Constructors for the Sutcliffe Park Stormwater BMP project subject to the Borough's receipt of completed certified payrolls, seconded by Mr. Frey. The motion carried 6-0. (Chmielewski absent)**

## DEPARTMENT MATTERS

- a.) **Discussion on the design of a Borough of Conshohocken welcome sign, Ray Sokolowski, Executive Director of Operations**

Mr. Sokolowski and Shauna Wylesol, Executive Assistant for Operations, presented the revised design of Borough of Conshohocken welcome sign. The sign design was approved by Borough Council.

## LEGAL MATTERS

- a.) **Discuss a resolution setting procedural rules for compliance with Pennsylvania's Right-to-Know Law**

Mr. Peters provided an overview of a proposed resolution that would clarify and specifically set the procedures for submission and processing of Right-to-Know requests filed with the Borough.

- b.) **Consider approving a deed of dedication for the Oak Street Rail Crossing**

Mr. Peters stated that Borough Council adopted an ordinance which accepted the dedication and opened portions of Oak Street in the area of the intersection with Stoddard Avenue. He explained that Borough Administration is requesting the approval of a deed of dedication which would record the opening of the Oak Street Crossing as a public street of the Borough.

**Mr. Serna made a motion to approve the Deed of Dedication for the Oak Street Rail Crossing, seconded by Ms. Kingsley. The motion carried 6-0. (Chmielewski absent)**

- c.) **Consider approving business matters related to the dedication and land swap for realignment of Washington street in the area of the 51 Washington Street land development**

- a. **Consider adopting Ordinance 05-2024 accepting the dedication and opening of an area of land associated with 51 Washington Street**

**Ms. Barton made a motion to adopt Ordinance 05-2024 accepting the dedication and opening of an area of land associated with 51 Washington Street as a portion of the Borough Street System, seconded by Ms. Kingsley. The motion carried 6-0. (Chmielewski absent)**

- b. **Consider approving a Deed of Dedication dedicating an area of Washington Street to the Borough of Conshohocken**

**Mr. Serna made a motion to approve the Deed of Dedication dedicating an area of Washington Street to the Borough of Conshohocken as part of the Borough's Street System, seconded by Mr. Frey. The motion carried 6-0. (Chmielewski absent)**

- c. **Consider approving a Quitclaim Deed for a land swap associated with the 51 Washington Street land development**

**Ms. Kingsley made a motion to approve a Quitclaim Deed for a land swap associated with the 51 Washington Street land development, seconded by Ms. Ellam. The motion carried 6-0. (Chmielewski absent)**

- d. **Consider approving 51 Washington Street financial security escrow release no. 4 (final) in the amount of \$282,582.23**

**Mr. Frey made a motion to approve 51 Washington Street financial security escrow release no. 4 (final) in the amount of \$282,582.23 contingent upon the Developer providing updated legal descriptions and related exhibits based on the as-built conditions for the deed of dedication, easements, and land swap for review and approval and subsequently recording them in a form acceptable to the Borough Solicitor, seconded by Ms. Barton. The motion carried 6-0. (Chmielewski absent)**

Mike Peters provided a legal update regarding the 7 Tower Bridge refinancing process.

## COUNCIL MEMBER AND MAYOR MATTERS

Mayor Aronson shared pictures from the Conshohocken Police Department shredding event and Conshy Strong bingo event hosted by Destination Conshohocken. He announced that he and his wife are expecting their second child.

Ms. Barton discussed the Phillies Pep Rally for Red October. Ms. Sokolowski thanked Borough staff for making the event happen and bringing such a fun and safe experience to Fayette Street.

## PUBLIC COMMENT

There was no public comment.

**ADJOURNMENT**

The meeting was adjourned at 8:19 PM.

Respectfully Submitted,

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Stephanie Cecco,  
Borough Secretary