



GILMORE & ASSOCIATES, INC.
ENGINEERING & CONSULTING SERVICES

May 16, 2024

File No. 18-03042, 23-02084

Robert Stauffer
Meco Constructors, Inc.
684 Dunksferry Road
Bensalem, PA 19020

Reference: Notice of Intent to Award
Sutcliffe Park – Trail Reconstruction and Stormwater BMPs
Conshohocken Borough, Montgomery County, PA

Dear Mr. Stauffer:

Conshohocken Borough received bids for the above referenced project on April 30, 2024. A total of five (5) bids were received; however, one bid was determined to be non-responsive. Your firm, Meco Constructors, Inc. was determined to be the lowest responsive bidder. A copy of the bid tabulation is attached.

At their meeting on May 15, 2024, Borough Council approved the intent to award the above referenced project to Meco Constructors, Inc., conditioned upon the issuance of a written contractor responsibility determination in accordance with the Borough of Conshohocken's Responsible Contractors Ordinance.

As required Section 13-125 of the Ordinance, within **seven (7) calendar days** of this Notice of Intent, please submit a subcontractor list containing the names of subcontractors that will be used for the referenced project, their addresses, and a description of the work each listed subcontractor will perform on the project. The submission shall also include completed subcontractor responsibility certifications for each listed subcontractor, executed by the respective subcontractor on the attached form, including verification of apprenticeship qualifications required from Section 13-123 Subsection 3K for each trade or classification of craft workers it will employ on the project.

The Borough will now be undertaking a review process to determine whether Meco Constructors, Inc. is a qualified, responsible contractor in accordance with the Borough of Conshohocken's Responsible Contractors Ordinance and other applicable laws and regulations and has the resources and capabilities to successfully perform the contract. This review process will be a minimum of five (5) calendar days.

In the event that Meco Constructors, Inc. is determined to be non-responsive, it would be the intent of the Borough to review the bid received from the next lowest responsive bidder(s) for compliance with the Responsible Contractors Ordinance.

Should you have any questions or require any additional information, please do not hesitate to contact our office.

65 East Butler Avenue | Suite 100 | New Britain, PA 18901 | Phone: 215-345-4330 | Fax: 215-345-8606

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Sincerely,



Karen M. MacNair, P.E.
Gilmore & Associates, Inc.
Borough Engineer

KMM/

Enc: as referenced

cc: Stephanie Cecco, Borough Manager
Raymond Sokolowski, Executive Director of Operations
Christine Stetler, Community Development & Grants Coordinator
Brittany Rogers, Executive Assistant
Michael E. Peters, Esq., Borough Solicitor