



## BOROUGH OF CONSHOHOCKEN PEDDLING & SOLICITING LICENSE APPLICATION

### APPLICATION REQUIREMENTS – Ordinance No. 5-2022

- A written application completed in its entirety with all required documents attached upon submission. Any omissions will result in a denial. Each staff member must also fill out and sign an individual application
- Two photographs, (2" x 3" minimum) taken within six (6) months prior to date of application
- A Certificate of Automobile Liability Coverage
- A Criminal History Check by Pennsylvania State Police within the past 30 days. For more details visit: <http://.psp.state.pa.us> or <https://.epatch.state.pa.us/Home.jsp>
- \$100 fee (check or cash only) for a Soliciting Permit
- Soliciting Permits are valid for 30 days from the date of issue.
- Hours for Peddling and Soliciting are Monday – Friday: 9:00am to dusk and Saturday: 9:00am to 3:00pm
- License may not be transferred from one person to another. One licensee will be permitted per person.
- PLEASE NOTE: This License is limited to the BOROUGH OF CONSHOHOCKEN ONLY. Plymouth Township, Whitemarsh Township, and West Conshohocken Borough are not included.

Name: \_\_\_\_\_ Sex:      M      F

Date of Birth: \_\_\_\_\_ Social Security #: \_\_\_\_\_

Home Address: \_\_\_\_\_  
\_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Business Phone: \_\_\_\_\_

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_  
\_\_\_\_\_

Business ID#: \_\_\_\_\_ Sales Tax ID #: \_\_\_\_\_

Montgomery County Vendor License #: \_\_\_\_\_

**Items / Food to Be Sold:**

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**Vehicle Information:**

**If using a vehicle, please list the following:**

**Make:** \_\_\_\_\_ **Model:** \_\_\_\_\_

**License Plate #:** \_\_\_\_\_

**Have you ever been convicted of a crime of any kind?** \_\_\_\_\_ **No** \_\_\_\_\_ **Yes**

**If yes, please explain below:**

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Applicant confirms that he/she has not committed crimes of any classification and understands that a criminal record check will be performed. Applicant agrees that they have received a copy of Ordinance 5-2022 and that they agree to comply with the terms and conditions of the Ordinance. Applicant also agrees that they will comply with all of other Ordinances of the Borough of Conshohocken including Ordinance 6-2006 concerning parking prohibitions.

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Each staff member must also fill out and sign an individual application**

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**FOR OFFICE USE ONLY:**

**Certificate of Automobile Liability Coverage:** \_\_\_\_\_ **Photo I.D. copy attached:** \_\_\_\_\_

**Date of Background Check:** \_\_\_\_\_ **Reviewed By:** \_\_\_\_\_

**Background Check attached:** \_\_\_\_\_ **Fee paid:** \_\_\_\_\_

**Permit # Issued:** \_\_\_\_\_ **Effective Date:** \_\_\_\_\_

**Expiration Date:** \_\_\_\_\_

**Borough Manager or his/her Designee Signature:** \_\_\_\_\_

Revised 4/06/2022