

BOROUGH OF CONSHOHOCKEN BOROUGH COUNCIL
MINUTES OF THE PUBLIC MEETING

Wednesday, July 18, 2018

PUBLIC MEETING

PRESENT: Colleen Leonard, Council President
Jane Flanagan, Council Vice-President
Robert Stokley, Senior Council Member
Anita Barton, Council Member
Tina Sokolowski, Council Member
James Griffin, Council Member
Karen Tutino, Council Member
Yaniv Aronson, Mayor

ALSO PRESENT: Stephanie Cecco, Borough Manager
Michael E. Peters, Borough Solicitor

CALL TO ORDER

The Public Meeting of the Conshohocken Borough Council duly advertised, was held at the Conshohocken Borough Hall, 400 Fayette Street, Conshohocken, PA. Ms. Colleen Leonard, Council President, called the meeting to order at 7:01 PM.

PRAYER FOR COUNCIL

Mr. Stokley read a Prayer for Council.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

COUNCIL PRESIDENT ANNOUNCEMENTS

Ms. Leonard announced that there was an Executive Session held immediately prior to the meeting regarding legal matters.

PRESENTATIONS

There were no presentations.

CONSENT AGENDA

Ms. Cecco read and reviewed the items included on the consent agenda.

- a.) **Approve and adopt the June 6 and June 20 Meeting Minutes**
- b.) **Accept the May-ending Treasurer's Report and Accounts Payable in the amount of \$628,815.93**

Mr. Griffin made a motion to approve the consent agenda items, seconded by Ms. Flanagan. The motion carried 7-0.

UNFINISHED BUSINESS

- a.) **Discuss Planning Commission recommendations for the Historic Overlay Conservation District Ordinance Amendment**

Mr. Peters explained that the Planning Commission reviewed the Historic Overlay Conservation District Ordinance Amendment at the July Planning Commission meeting. He reviewed the Commission's recommendations for the Ordinance Amendment, which included requirements relative to existing conditions of utility systems, parking, traffic and mature trees.

Ms. Flanagan made a motion to approve recommended revisions to the Historic Conservation Overlay Ordinance and authorize advertisement of Ordinance No. 04-2018 Historic Conservation Overlay Ordinance Amendment, seconded by Mr. Griffin. The motion carried 7-0.

NEW BUSINESS

a.) Consider approving a fee waiver request, Pink Pearls of Hope Tea, Historic St. John AME Church

Ms. Cecco explained that the St. John AME Church has requested a fee waiver for the use of the Community Center for their annual Pink Pearls of Hope Tea on October 20, 2018 for breast cancer awareness. Ms. Cecco added that this request has been approved in the past.

Mr. Griffin made a motion to approve the fee waiver request for the Pink Pearls of Hope Tea, seconded by Ms. Tutino. The motion carried 7-0.

b.) Consider approving the renewal of contracts for professional services for the Housing Rehabilitation Program

Chris Stetler, Community Development Coordinator, explained that consultant contracts were issued for three (3) years, but contract renewal by mutual consent is required annually. She stated that contracts for Nancy Nugent, Carl Royer and D-Tech Environmental would be renewed.

Mr. Stokley made a motion to approve the renewal of contracts for professional services for the Housing Rehabilitation Program, seconded by Mr. Griffin. The motion carried 7-0.

c.) Consider 340 East Ninth Avenue Zoning Hearing Board Application

Ms. Stetler provided an overview of the application. She explained that, in 2015, a proposal was submitted to subdivide the property, and construct two (2) single family, semi-detached dwellings. However, land development for the application was never finalized. Ms. Stetler explained that the developer is now proposing to subdivide the lot and construct two (2) single family detached dwellings. She added that a variance for lot width of 30 feet is required.

John DiPietro, the applicant's attorney, and Dave Brasso, the applicant, were present. Mr. DiPietro provided an additional summary of the application. He explained that the current proposal supports the housing objectives in the newly adopted Comprehensive Plan.

Mr. Stokley made a motion to approve sending letter of recommendation to the Zoning Hearing Board for 340 East Ninth Avenue, seconded by Ms. Barton. The motion carried 7-0.

d.) Consider approving the addition of expedited review and inspection fees on the Borough Fee Schedule

Ms. Cecco shared that the Borough has recently experienced an increase in land development proposals, including large-scale developments proposed to occur within expedited time periods, which require expedited reviews and inspections. She explained that in order to accommodate these requests, the Borough must amend the fee schedule to include expedited review and inspection fees.

Ms. Flanagan made a motion to approve the addition of expedited review and inspection fees on the Borough Fee Schedule, seconded by Mr. Stokley. The motion carried 7-0.

e.) Consider approving the sale of Community Center items and adopting Resolution 14 of 2018 to establish procedures for the sale of surplus personal property with a fair market value of less than \$1,000.

Ms. Cecco shared that Borough owns gaming tables, of less than \$1,000 in value, which are no longer of use to the Borough. She explained that the Borough wishes to establish procedures for sale of Borough property with market value of \$1,000 or less. She explained that the procedures would allow the Borough to sell items valued at \$1,000 or less without the consent of Borough Council. Mr. Peters reviewed the procedures set forth in the resolution, which included the process for determining estimated fair market value, soliciting and accepting bids and reporting the sale.

Ms. Sokolowski made a motion to approve the sale of Community Center items and adopting Resolution 2018-14 to establish procedures for the sale of surplus personal property with a fair market value of \$1,000 or less, seconded by Ms. Flanagan. The motion carried 7-0.

f.) Consider approving the Mary Wood Park House Operational Procedures

Ms. Cecco discussed Borough Administration recommendations relative to establishing operational procedures for the Mary Wood Park House.

Ms. Sokolowski made a motion to approve the Mary Wood Park House Operation Procedures, seconded by Ms. Flanagan. The motion carried 7-0.

g.) Consider approving participation in the PSAB “Exploring PA Boroughs” television show (Council Member Barton)

Ms. Barton stated that PSAB has asked the Borough of Conshohocken to be featured on its “Exploring Pennsylvania Boroughs” television show. Ms. Barton shared that the show highlights borough communities across the state to highlight cultural and tourist destinations, innovative programs, and economic development projects taking place. Ms. Barton confirmed that there would be no cost associated with participation in the television show and that the Borough has the right to approve the content prior to publication of the video.

PUBLIC COMMENT

Deborah Stovall, 76 Poplar Street, asked for an update regarding commercial property maintenance at the 300 block of Elm Street. Mr. Sokolowski confirmed that enforcement measures were taken by the Department of Licenses and Inspections. Ms. Stovall also asked for an update regarding parking signs in front of Aubrey Collins Park. Ms. Cecco responded that she would follow up formally with Ms. Stovall regarding actions taken to date.

Mayor Aronson thanked all Borough staff for making the Fireworks Event a success. He acknowledged the Public Services Department for their hard work on the Mary Wood Park renovations and reminded residents about the Summer Concert Series.

Mr. Stokley asked Council to consider dedicating the Public Meeting Room to Gerry McTamney. He thanked the Public Services Department for their hard work on the Mary Wood Park renovations and the Conshohocken Little League for maintaining the baseball fields at Sutcliffe Park.

Ms. Barton provided an update regarding the Sewer Authority, specifically the extension of sewer bill late fees and discounts, and the upcoming interceptor rehabilitation project.

Ms. Sokolowski provided an update regarding the Conshohocken Rowing Center, specifically summer program membership and facility maintenance.

Ms. Flanagan voiced Council’s continued support of the Conshohocken Art League and the Historical Society.

Mr. Griffin thanked the Public Services Department for their hard work on the Mary Wood Park renovations.

Ms. Tutino celebrated the success of the Soapbox Derby and the tournaments taking place at Sutcliffe Park.

Ms. Leonard thanked Borough Administration and the Public Services Department for all their hard work on the Mary Wood Park renovations. She also thanked Council for making Borough Parks a priority.

ADJOURNMENT

The meeting was adjourned at 7:55 PM.

Respectfully Submitted,

Stephanie Cecco,
Borough Secretary